

GROUP PRICING POLICY FOR EVENTS
(as adopted at the AGM on 8 November 2008 and varied on 8 November 2008)

- O No expenditure for a proposed event may be incurred without prior agreement in principle by the Executive Committee

Any event which has incurred Group expenditure may not be cancelled without approval by the Executive Committee.

- 1(a) Organisers of coach walks and holidays should draw up a realistic budget setting out expected costs and attendance to enable appropriate charges to be set.

Social events organised on behalf of the Eastleigh Group may be designed and promoted as fund raising events.

Organisers should aim to break even on these events and no event must run at a loss.

- 1(b) The cost of advertising long distance trails, group holidays and social events in the Newsletter should be included in the budget for the event based on a pricing formula to be set by the Executive Committee.

- 1(c) Non chargeable events (e.g. trips to Ordnance Survey) may be advertised free of charge in the programme, or if no space is available, in the Newsletter or a flysheet.

- 2(a) Expenses can be submitted to the Executive Committee for approval at intervals by the organisers, providing there is sufficient surplus from the event.

- 2(b) If an event is cancelled by the Executive Committee expenses to date including reasonable expenses incurred by the organiser, will be considered by the Executive Committee. Approved expenses will be charged to Group accounts.

- 3 Excluding holidays booked and paid for direct with Ramblers' Holidays Limited or other walking companies, all events involving coaches and/or accommodation will bear an administration fee in accordance with clause 4.

- 4 There should be a minimum surplus of x% and a maximum of y% of gross income, subject to a ceiling of £z, to be retained in Group funds and any surplus arising from the pricing policy xyz to be allocated to a footpath or similar improvement project.

The values of x, y & z to be set annually at the AGM, dependant on the needs of the Group for the next year and after the Group has considered the recommendations of the Treasurer for the previous year.

- 5 That where a long distance path is walked in stages it shall be classified as one event for the purpose of the above.

- 6 Walk leaders may claim the cost of their bus, rail and coach fares at the end of the event at their discretion provided that; as a result, the event will not run at a loss. All further expenses must be submitted to the Executive Committee for approval before any refund is made.
- 7 Any refunds of money to members not connected with the distribution of surpluses in accordance with (1-6) above shall only be made after the Executive Committee has approved the expenditure and the matter shall not be considered by the Executive Committee until a written request from the member concerned, containing the reasons why they are entitled to a refund has been submitted to the event organiser who shall bring the matter to the attention of the next meeting of the Executive Committee.

If the event has significantly changed, e.g. by date, theme, location etc and is considered by the Executive Committee to constitute a different event to that advertised, refunds may be made on such terms as that Committee may decide.

- 8 Reservations shall only be made for persons wishing to take part after they have tendered payment in full to the Group or if a deposit only is required after they have paid that deposit and the reservation shall be cancelled if the balance of the monies is not paid by the published due date.
- 9 No reservations shall be made until all members of the Group and the affiliated members have been notified of the event and the booking date on which reservations can first be made. In the event that reservation requests exceed the number of places available the event organiser shall allocate places in accordance with the conditions described below and also by the date of receipt of the application. The organiser's decision shall be final.
- 10 All publicity material for an event shall specify the period within which reservations will be accepted. During the booking period reservations will be accepted in the following sequence:-

FIRST: From paid-up members of the RAEG and from affiliates of not less than 6 months standing for a period of not less than 2 weeks.

SECOND: From paid-up affiliates of the RAEG having less than 6 months standing.

THIRD: Following the booking period reservations for any remaining places will be accepted from the other paid-up members of the RA.

FOURTH: From the general public

In the event that all places are reserved within 2 weeks of the booking date, a reserve list will be drawn up for those who wish to attend later events/trips

The Annual General Meeting on 8 November 2006, 3 November 2007 and 8 November 2008 it was decided that the "x,y,z" should remain the same as the previous year at 2%, 4% and £150.

The two additions in blue were made at that the AGM on 8 November 2008